



**TEMAGAMI PUBLIC LIBRARY  
REGULAR BOARD MEETING  
MINUTES**

**Monday, June 12, 2023, 7:00 pm**

**Temagami Public Library Board Room**

**IN PERSON**

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**PRESENT:** Carol Lowery, Victoria Winsor, Carmen Koski, John Shymko, Bob Sykes,

**Absent with Notice:**

**STAFF:** Debra Kitts (Acting CEO)

**1. CALL TO ORDER AND ROLL CALL**

Carol Lowery called the meeting to order at 7:04 pm.

**2. ADOPTION OF THE AGENDA**

**23-035**

MOVED BY: John Shymko

SECONDED BY: Carmen Koski

**BE IT RESOLVED THAT** the Temagami Public Library Regular Board Meeting Agenda dated June 12, 2023 be adopted as presented. **CARRIED**

**3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**4. REPORT FROM CLOSED SESSIONS**

**5. ADOPTION OF THE MINUTES OF PREVIOUS MEETING**

**Regular Board Meeting – May 8, 2023**

**23-036**

MOVED BY: Bob Sykes

SECONDED BY: John Shymko

**BE IT RESOLVED THAT** the Minutes of the Temagami Public Library Regular Board Meeting held on May 8, 2023 be adopted as presented. **CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES**

**7. DELEGATIONS / PRESENTATIONS**

**Registered Delegations – With Presentations:**

**Invited Presentations:**

**Registered Delegations – Without Presentations:**

**Unregistered Delegations:**

**8. CONSENT AGENDA ITEMS**

**23-037**

MOVED BY: Carmen Koski  
SECONDED BY: Victoria Winsor

**BE IT RESOLVED** THAT the Temagami Public Library Board adopt the consent agenda motions presented on the agenda. **CARRIED**

**8.1 Staff Report(s) for Information:**

*Hard copies of all staff items for information have been circulated to the Board prior to the meeting.*

**23-038**

MOVED BY: Carmen Koski  
SECONDED BY: John Shymko

**BE IT RESOLVED THAT** staff items numbered 8.1.1 to 8.1.10 on this agenda be received by the Temagami Public Library Board for information and be noted, filed, and recorded in the minutes of this meeting. **CARRIED**

**Acting CEO Report:**

**8.1.1 Library Summer Hours**

**8.1.2 CBC Corner**

- 8.1.3 Libby
- 8.1.4 Tackle Share
- 8.1.5 TD Summer Reading Program 2023
- 8.1.6 Book Club
- 8.1.7 Internet Hotspots
- 8.1.8 iPads
- 8.1.9 Tracy Gauvreau Scholarship Fund
- 8.1.10 Tackle A Good Book

**8.2 Correspondence for Information:**

*Hard copies of all correspondence for information have been circulated to the Board prior to the meeting.*

**23-039**

MOVED BY: Bob Sykes  
SECONDED BY: John Shymko

Draft Motion:

BE IT RESOLVED THAT correspondence item numbered 8.2.1 on this agenda be received by the Temagami Public Library Board for information and be noted, filed and recorded in the minutes of this meeting. **CARRIED**

- 8.2.1 2023-06-06 Email from Ontario Library Association  
Re: OLA/OLBA Membership

**9. STAFF REPORTS**

**9.1 CEO Financial Report**

**23-040**

MOVED BY: John Shymko  
SECONDED BY: Victoria Winsor

**BE IT RESOLVED THAT** the Temagami Public Library Board accepts the report of the CEO dated June 8, 2023. **CARRIED**

**10. BOARD COMMITTEE REPORTS**

**11. ANNOUNCEMENTS – CHAIR, VICE CHAIR AND BOARD**

**12. CORRESPONDENCE**

**12.1 Action Correspondence**

**13. POLICIES / PROCEDURES / JOB DESCRIPTIONS**

**14. UNFINISHED BUSINESS**

**14.1 Library Board Training**

Ontario Library Services – Governance 101: Public Library Board Training (VIRTUAL)  
Thursday, June 15, 6:30 pm to 8:30 pm.

**14.2 Temagami Public Library Fines and Charges Comparison**

June 13, 2022 Library Board Minutes – Motion 22-009

**14.3 Temagami First Nation supervised access of the Library's Archives and Digitalization of Materials.**

September 12, 2022 Library Board Minutes – Motion 22-019

**14.4 Library Policies**

Review and update policies.

September 12, 2022 Library Board Minutes – Acting CEO Report

**14.5 Remembrance Day 2023**

Library to consider the purchase of a wreath. CEO to contact the Legion in fall.

**14.6 Review of the CEO Position**

Review to be done before the end of December 2023.

May 8, 2023 Library Board Minutes – Motion 23-033

**14.7 July 1<sup>st</sup> Canada Day Library Book Sale at the Library.**

Volunteers - Carol Lowery and Victoria Winsor.

Vulnerable Sector Checks will not be required for volunteers for the Book Sale.

The Book Sale Hours will be 10 am to 2 pm on Saturday, July 1<sup>st</sup>.

**15. NEW BUSINESS**

15.1 A rental policy was discussed.

**16. NOTICE OF MOTION**

**17. QUESTIONS FROM PUBLIC – ITEMS ON THE AGENDA**

**18. CLOSED SESSION**

**19. NEXT MEETING**

The next Regular Meeting will be on Monday, September 18 at 7:00 pm in person.

**20. ADJOURNMENT**

**23-041**

MOVED BY: Bob Sykes

SECONDED BY: John Shymko

**BE IT RESOLVED THAT** this meeting adjourn at 7:56 pm. **CARRIED**