



**TEMAGAMI PUBLIC LIBRARY
REGULAR BOARD MEETING
AGENDA**

Monday, May 8, 2023, 7:00 pm

Temagami Public Library Board Room

IN PERSON

PRESENT:

Absent with Notice:

STAFF:

1. CALL TO ORDER AND ROLL CALL

_____ called the meeting to order at _____ pm.

2. ADOPTION OF THE AGENDA

MOVED BY:

SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT the Temagami Public Library Regular Board Meeting Agenda dated May 8, 2023 be adopted as presented / amended.

3. ELECTION OF OFFICERS

Draft Motion:

MOVED by _____ and **SECONDED** by _____ that nominations be open for Chair of the Temagami Public Library Board.

MOVED by _____ and **SECONDED** by _____ that _____ be nominated for the position of Chair of the Temagami Public Library Board.

There were no other nominations for this position.

MOVED by _____ and **SECONDED** by _____ that nominations for Temagami Public Library Board Chair be closed.

_____ accepted the position of Temagami Public Library Board Chair.

MOVED by _____ and **SECONDED** by _____ that nominations be open for Vice Chair of the Temagami Public Library Board.

MOVED by _____ and **SECONDED** by _____ that _____ be nominated for the position of Vice Chair of the Temagami Public Library Board.

There were no other nominations for this position.

MOVED by _____ and **SECONDED** by _____ that nominations for Temagami Public Library Board Vice Chair be closed.

_____ accepted the position of Temagami Public Library Board Vice Chair.

4. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

5. ADOPTION OF THE MINUTES OF PREVIOUS MEETING

Regular Board Meeting – February 13, 2023

MOVED BY:

SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT the Minutes of the Temagami Public Library Regular Board Meeting held on February 13, 2023 be adopted as presented / amended.

6. BUSINESS ARISING FROM THE MINUTES

7. DELEGATIONS / PRESENTATIONS

Registered Delegations – With Presentations:

Invited Presentations:

Registered Delegations – Without Presentations:

Unregistered Delegations:

8. CONSENT AGENDA ITEMS

MOVED BY:

SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT the Temagami Public Library Board adopt the consent agenda motions presented on the agenda.

8.1 Staff Report(s) for Information:

Hard copies of all staff items for information have been circulated to the Board prior to the meeting.

MOVED BY:

SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT staff items numbered 8.1.1 to 8.1.11 on this agenda be received by the Temagami Public Library Board for information and be noted, filed, and recorded in the minutes of this meeting.

Acting CEO Report:

8.1.1 Finance - Book Purchases

8.1.2 Events – Saint Patrick’s Day

8.1.3 Events – Easter Activities

8.1.4 Events – Love Makes A Family (Mother’s Day)

8.1.5 Programs – Book Club

8.1.6 Programs – EarlyOn

8.1.7 Programs - Preschool Reading Club – Literacy

8.1.8 Programs – TD Reading Club

8.1.9 Reports – 2022 Annual Survey of Public Libraries

8.1.10 Reports – 2022 Statistical Report Information and Privacy Commissioner of ON

8.1.11 Staff – First Aid Training

8.2 Correspondence for Information:

Hard copies of all correspondence for information have been circulated to the Board prior to the meeting.

MOVED BY:
SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT correspondence item numbered 8.2.1 to _____ on this agenda be received by the Temagami Public Library Board for information and be noted, filed, and recorded in the minutes of this meeting.

8.2.1

9. STAFF REPORTS

9.1 CEO Financial Report

MOVED BY:
SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT the Temagami Public Library Board accepts the report of the CEO dated May 2, 2023.

9.2 Temagami Public Library – Summer Hours

MOVED BY:
SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT the Temagami Public Library Board accepts and authorizes the Temagami Public Library Summer Hours as outlined in the report of the CEO dated May 2, 2023.

9.3 2023-M-002 CBC Corner

MOVED BY:
SECONDED BY:

Draft Motion:

BE RESOLVED THAT Report 2023-M-002 be received by the Temagami Public Library Board for information and authorizes the Temagami Public Library to add the CBC Corner Free Digital Portal to the Temagami Public Library's website.

10. BOARD COMMITTEE REPORTS

11. ANNOUNCEMENTS – CHAIR, VICE CHAIR AND BOARD

12. CORRESPONDENCE

12.1 Action Correspondence

12.1.1

13. POLICIES / PROCEDURES / JOB DESCRIPTIONS

14. UNFINISHED BUSINESS

14.1 Library Board Training

Revisit with the new Board.

Ontario Library Services – Governance 101: Public Library Board Training (VIRTUAL)

Thursday, June 15, 6:30 pm to 8:30 pm

14.2 Tracy Gauvreau Scholarship Fund

Draft Motion:

BE IT RESOLVED THAT Temagami Public Library Board agrees and approves that the Temagami Public Library Board turn over all their administrative responsibilities for the Tracy Gauvreau Scholarship Fund to the Temagami Community Foundation.

AND FURTHER THAT the Temagami Community Foundation will continue to be responsible for the accounting, investing and now the full administration of the Scholarship.

14.3 Temagami Public Library Fines and Charges Comparison

Report to be completed.

June 13, 2022 Library Board Minutes – Motion 22-009

14.4 Temagami First Nation supervised access of the Library's Archives and Digitalization of Materials.

To commence after Christmas break.

September 12, 2022 Library Board Minutes – Motion 22-019

14.5 Library Policies

Review and update policies.

September 12, 2022 Library Board Minutes – Acting CEO Report

14.6 Remembrance Day 2023

Library to consider the purchase of a wreath.

14.7 Review of the CEO Position

Review to be done before the end of June 2023.

January 17, 2023 Library Board Minutes – Motion 23-009

14.8 iPads – Update

Note: Some final testing will be done on Friday, May 5th and Saturday May 6th.

The Acting CEO will provide a verbal update at the May 8th meeting.

15. NEW BUSINESS

15.1

16. NOTICE OF MOTION

17. QUESTIONS FROM PUBLIC – ITEMS ON THE AGENDA

18. CLOSED SESSION

19. NEXT MEETING

The next Regular Meeting will be on _____ at _____ in person.

20. ADJOURNMENT

MOVED BY:

SECONDED BY:

BE IT RESOLVED THAT this meeting adjourn at _____ pm.