

## MINUTES

### TEMAGAMI PUBLIC LIBRARY BOARD

MONDAY April 11, 2022 / 7:30 P.M.

### ELECTRONIC PARTICIPATION

Carol Lowery (Chair), John Shymko (Vice Chair), Carmen Koski, Victoria Winsor,  
Bob Sykes, Sandy Firman, Sherry Larochele

Absent with Notice: D. Kitts

#### 1. CALL TO ORDER

Called to order at 7:37 p.m.

#### 2. APPROVAL OF THE AGENDA

MOVED BY: J. Shymko

SECONDED BY: C. Koski

BE IT RESOLVED THAT the Public Library Board Agenda dated April 11, 2022 be adopted as presented.

CARRIED

#### 3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

~~None~~ Noted

#### 4. ADOPTION OF THE MINUTES

MOVED BY: C. Koski

SECONDED BY: B. Sykes

BE IT RESOLVED THAT the Public Library Board Minutes dated March 7, 2022 be adopted as presented.

CARRIED

#### 5. BUSINESS ARISING FROM THE MINUTES

C. Lowery to purchase gift card for Claudia Smith.

#### 6. DELIGATIONS & PRESENTATIONS

None

#### 7. ACTION/INFORMATION ITEMS

7.1 Security cameras and monitor have been installed.

7.2 Tracy Gauvreau Scholarship advertisement has been updated and will be posted on both the Library and Municipal websites. Posters will also be placed at various locations in town and on Bear Island.

7.3 Easter Eggstravaganza will take place Thursday, April 14, 2022 from 6:30 to 7:30. S. Firman has organized volunteers to assist with the event.

7.4 C. Lowery and C. Koski will meet to review library policies and procedures including duties of the CEO.

7.5 S. Firman is developing a schedule to ensure all backup time is shared

equitably between staff.

8. ONGOING BUSINESS - Updates

8.1 Library Board Training - to be delayed until policies and procedures are reviewed.

8.2 COVID Status Update and Library Health Protocols - masks will be made available to patrons and a sign will be posted suggesting they be worn.

8.3 J.Shymko has updated the Library website and posted a calendar of events.

8.4 The Temagami Preschool Reading Program has 18 children registered. Books will be mailed out after Easter. The CEO will send a letter to clubs, businesses and individuals informing them of our new program as well as, where and how to donate should they wish to contribute.

9. FINANCIAL REPORT

MOVED BY: J. Shymko

SECONDED BY: C. Koski

BE IT RESOLVED THAT the report for the first quarter of 2022, prepared by D. Kitts be received by the Board.

CARRIED

10. NOTICE OF NEW BUSINESS

10.1 MOVED BY: B. Sykes

SECONDED BY: V.Winsor

BE IT RESOLVED THAT as S. FIRMAN wishes to reduce her hours from 35 hours per week to 32 hours per week that Sherry Larochelle be hired to for 3 hours per week to assist S. Firman with administrative duties as assigned.

CARRIED

10.2 Community Market.

The Library will again this year set up a book sale table at the Community market.

V. Winsor and B. Sykes will organize.

10.3 MOVED By: V.Winsor

SECONDED BY: B. Sykes

BE IT RESOLVED THAT The Library will hold a Canada Day book sale in conjunction with the Municipality's Canada Day celebrations. Volunteers will be needed for assistance with setup and sales.

CARRIED

11. NEXT MEETING

May 9, 2022 at 7:30 p.m.

12. ADJOURNMENT

MOVED BY: J. Shymko

SECONDED BY: V.Winsor

BE IT RESOLVED THAT the Meeting dated April 11, 2022 adjourn at 8:30 p.m.

CARRIED