



**TEMAGAMI PUBLIC LIBRARY
REGULAR BOARD MEETING
AGENDA**

MONDAY, September 12th, 2022, 7:30 pm

Municipality of Temagami Main Level Chambers

IN PERSON

PRESENT:

ABSENT:

STAFF:

1. CALL TO ORDER AND ROLL CALL

_____ called the meeting to order at _____ pm.

2. ADOPTION OF THE AGENDA

MOVED BY:

SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT the Temagami Public Library Regular Board Meeting Agenda dated September 12, 2022 be adopted as presented.

3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF

4. REPORT FROM CLOSED SESSIONS

5. ADOPTION OF THE MINUTES OF PREVIOUS MEETINGS

Regular Board Meeting – June 13, 2022

MOVED BY:

SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT the Minutes of the Temagami Public Library Regular Board Meeting held on June 13, 2022 be adopted as presented / amended.

6. BUSINESS ARISING FROM THE MINUTES

7. DELEGATIONS / PRESENTATIONS

Registered Delegations – With Presentations:

Temagami First Nation Lands & Resources Department
Virtual Presentation to be delivered by Tessa Hope

Invited Presentations:

Registered Delegations – Without Presentations:

Unregistered Delegations:

8. CONSENT AGENDA ITEMS

MOVED BY:

SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT the Temagami Public Library Board adopt the consent agenda motions presented on the agenda.

8.1 Staff Report(s) for Information:

Hard copies of all staff items for information have been circulated to the Board prior to the meeting.

MOVED BY:

SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT staff items numbered 8.1.1 to 8.1.12 on this agenda be received by the Temagami Public Library Board for information and be noted, filed and recorded in the minutes of this meeting.

Acting CEO Report:

8.1.1 Library Staff

8.1.2 Library Staff – Work Flows JASI Training

8.1.3 Library Book Sales

8.1.4 Library Desktops and Library Laptop Backups

8.1.5 Donations – Official Donation Receipts

8.1.6 Library Petty Cash

8.1.7 New Phone System

8.1.8 COVID and Library Health Protocols

8.1.9 Library Fines on Late Returns

8.1.10 Temagami Preschool Readers Club – Literacy Program

8.1.11 Tracy Gauvreau Scholarship

8.1.12 International Dyslexia Association Ontario – Mini Grant Program

8.2 Correspondence for Information:

Hard copies of all correspondence for information have been circulated to the Board prior to the meeting.

MOVED BY:

SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT correspondence item numbered 8.2.1 on this agenda be received by the Temagami Public Library Board for information and be noted, filed and recorded in the minutes of this meeting.

8.2.1 International Dyslexia Association Ontario

Library Mini-Grant for Decodable Books

Letter and Signed Contract

9. STAFF REPORTS

9.1 CEO Financial Report

MOVED BY:

SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT the Temagami Public Library Board accepts the report of the CEO dated August 23, 2022.

9.2 2022-M-007 eSCRIBE

MOVED BY:
SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT the Temagami Public Library Board accepts Report 2022-M-007 and authorizes that the Temagami Public Library Board Meeting notices of meetings, agendas, minutes, and packages including memos and reports be posted on the Temagami Public Library website starting with the June 13, 2022 meeting.

9.3 2022-M-008 Library Staff – Ontario Library Service Exel Certificate Program

MOVED BY:
SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT the Temagami Public Library Board accepts Report 2022-M-008 and authorizes payment for courses for the Library staff member as outlined in the Report.

9.4 2022-M-009 Volunteers - Vulnerable Sector Check

MOVED BY:
SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT the Temagami Public Library Board accepts Report 2022-M-009 and authorizes that the message outlined in the Report be placed on the Temagami Public Library website.

9.5 2022-M-010 Book Club

MOVED BY:
SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT the Temagami Public Library Board accepts Report 2022-M-010 and authorizes the Book Club Program as outlined in the Report.

9.6 2022-M-011 Read Along Program

MOVED BY:
SECONDED BY:

Draft Motion:

BE IT RESOLVED THAT the Temagami Public Library Board accepts Report 2022-M-011 and authorizes the Read Along Program as outlined in the Report.

10. BOARD COMMITTEE REPORTS

11. ANNOUNCEMENTS – CHAIR, VICE CHAIR AND BOARD

12. CORRESPONDENCE

12.1 Action Correspondence

12.1.1

MOVED BY:
SECONDED BY:

13. POLICIES / PROCEDURES / JOB DESCRIPTIONS

13.1

MOVED BY:
SECONDED BY:

14. UNFINISHED BUSINESS

14.1 Library Board Training

Revisit in the fall.

14.2 Toy Library

Revisit in the fall.

14.3 Temagami Public School Visit

Primary Class (K to 3) to spend part of a morning at the Library for games, oral reading and small crafts. Date to be confirmed.

14.4 Temagami Public Library Fines and Charges Comparison

(see June 13, 2022 Library Board Minutes – Motion 22-009)

14.5 Temagami Public Library iPads for Patrons
(see June 13, 2022 Library Board Minutes – Motion 22-010)

15. NEW BUSINESS

16. NOTICE OF MOTION

17. QUESTIONS FROM PUBLIC – ITEMS ON THE AGENDA

18. CLOSED SESSION

19. NEXT MEETING

The next Regular Meeting will be on _____ at 7:30 pm in person.

20. ADJOURNMENT

MOVED BY:

SECONDED BY:

BE IT RESOLVED THAT this meeting adjourn at _____ pm.