

Draft Minutes
TEMAGAMI PUBLIC LIBRARY BOARD
Monday, March 7, 2022 / 7:30 P.M.
ELECTRONIC PARTICIPATION

Carol Lowery Absent with notice, John Shymko, Bob Sykes, Carmen Koski, Deb Kitts, Victoria Winsor and Sandra Firman in attendance

1. CALL TO ORDER 7:31 p.m.
2. APPROVAL OF THE AGENDA
MOVED BY: B.Sykes
SECONDED BY: Carmen Koski
BE IT RESOLVED THAT the Public Library Board Agenda dated March 7, 2022 be adopted as presented: .Carried
3. DECLARATION OF CONFLICT OR PECUNIARY INTEREST AND GENERAL NATURE THEREOF : none
4. ADOPTION OF THE MINUTES
MOVED BY:
SECONDED BY:
BE IT RESOLVED THAT the Public Library Board Minutes dated Monday, Feb. 7th be adopted as presented. Date of this meeting should be Tuesday, February 8th : The amended date was moved by D. Kitts and seconded by V. Winsor. The motion to adopt the amended minutes was moved by C. Koski and seconded by B. Sykes. Carried
5. BUSINESS ARISING FROM THE MINUTES: Carol is to purchase a gift for Claudia Smith.
6. DELEGATIONS & PRESENTATIONS : None
7. ACTION/INFORMATION ITEMS
 - 7.1 - Budget memo from Craig Davidson – Deb Kitts presented C. Davidson’s email response regarding the Library’s surplus funds. Sandi is to further inquire about the library’s account information.
 - 7.2 - CEO welcomed two new on-call assistants to the library team- Sherry Larochelle and Sarah Stratford. They are being trained to run the library as needed.
 - 7.3 - Sandi also welcomed Carolyn Collins as a weekly volunteer
 - 7.4 -Policies and Procedures- will be deferred to the next meeting regarding General Policies of the library and the Role of the CEO if time allows.
 - 7.5_- Literacy Council has initiated a proposal for an age-appropriate book to be sent bi-monthly to families with youngsters, 0-5 years. J. Shymko will assist with funding from the community. The motion to commence with this initiative was moved by B. Sykes and seconded by D. Kitts
 - 7.6 Easter Eggstravaganza! Thursday April 14 6:30-7:30 Further to that the long Easter weekend will include the library being closed on Saturday, April 16th. A policy will be introduced regarding this closure. The motion to close the library for the Easter Weekend was moved by Deb. Kitts and seconded by Bob Sykes. Carried
8. ONGOING BUSINESS– Updates.
 - 8.1- Library Board Training – *Will be done when new members are in their roles, this winter.* Craig Davidson will be contacted as to a date he would be available
 - 8.2- COVID Status Update and Library Health Protocols – Sandi updated the protocols and hopes that the library can remain status quo until provincial mandates are changed.

8.3 The Library's website will be updated and finished with a calendar of events to be included by John Shymko.

8.4 J. Shymko will take care of the security cameras to be installed.

9. NOTICE OF NEW BUSINESS: Sandi will continue to present a monthly CEO report of the library's business. Sandra will update the email addresses for the Library Board.

10. NEXT MEETING : Monday, April 11th at 7:30 P.M. by electronic participation.

11. ADJOURNMENT

MOVED BY: V. Winsor

SECONDED BY: Carmen Koski

BE IT RESOLVED THAT the Meeting dated March 7th, 2022 be adjourned at 8:17 p.m.